

TOWN OF TUPPER LAKE REGULAR TOWN BOARD MEETING

May 14, 2012

Roll Call: Supervisor Roger Amell
Councilman David Tomberlin
Councilwoman Patricia Littlefield
Councilman Gerald Fletcher

Councilwoman Kathleen Lefebvre arrived 4:55 p.m.

Recording Secretary: Laurie J Fuller – Town Clerk

Press: Mary Peryea – Tupper Lake Free Press
Jessica Collier – Adirondack Daily Enterprise

Also: Paul O’Leary – Assessor/Code Officer
Mike Fritts – Youth Activity Director
Mike Gaff – Little Wolf Caretaker
William Dechene – Highway Superintendent

Guest: Thomas Lawson – Resident
Kathy Vanselow – Bioconservation (Black Fly Control)
Philip Smith – President of Avalon Associates, Inc. (Community Development Block Grant Program)

Supervisor Amell called meeting to order at 4:02 p.m. opening with the Pledge of Allegiance.

1. Black fly Control:

Kathy Vanselow, from Bioconservation, Inc. wish to speak to board members about the black Fly control program, which the town participated in a few years ago. Ms. Vanselow provided each board member with information to review and decide if this is something they would be interested in doing again and be put in next year’s budget.

Mapping of the town would have to be done in the late summer or early fall, prior to the permit application.

Town Supervisor Roger Amell invited Tom Lawson from the ACR to attended board meeting, as the area of application would now include the ACR lands, Mr. Lawson assured the board that he and his partners would help with the cost of the black fly control.

Application of the bacterial agent would be \$30,000.00 a year if ACR lands are included and \$26,000.00 if ACR lands are not included, Cost of Mapping would be \$5,000.00 one-time fee.

Bioconservation would hire two or three local people to be trained and certified. These would be 40 hours a week jobs and would last about 12 weeks.

2. Philip Smith

Avalon Associates, Inc.

Philip Smith, President of Avalon Associates, appeared before the town board to discuss a joint application with the village for housing rehabilitation grants. The Maximum grant amount is \$400,000 to be used over a two-year period. Funds can be used for anything other than religious or municipal buildings.

Last year the Village prepared applications for both CDBG and HOME funding in an effort to get a program started there. Applications were not successful. If Town and Village work together on a joint application chances are better. Mr. Smith said the board should consider this a long-term proposition, submitting applications every year to keep the program going.

There would be one application and the town would be the lead applicant. The first step would be to mail out proposals to the eight consultants serving this area, and publish in local paper.

All town board members are in favor to start process and mail out the eight proposals and publish in the paper.

3. Approve Minutes:

Motion to approve minutes as written for meetings dated April 9th, April 19th & April 30, 2012 was made by Councilwoman Littlefield.

Seconded by Councilman Tomberlin
All Town Board Members voted AYE 4/0 vote

4. Approve Code Officer’s Monthly Report:

Monthly Report

April 2012

- ❖ 3 Building permits issued in April.
- ❖ Completed 8 field inspections
- ❖ 1 Demolition permit issued in April
- ❖ Received 4 complaints
- ❖ April 2012 miles logged 86

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O’Leary

Town of Tupper Lake

Complaints by Date

Complaint Dates: Opened 4/1/2012 To 4/30/2012

Open Date: 04/20/12

Complaint #	Location	Identifier	Complaint Type	Status*	Owner	Complainant
2012-0002	1 Sugar Maple Ln	480.1-1-20	Unregistered Vehicle(s)	C	On File Contact CEO	Anonymous
2012-0003	131 Old Wawbeek Rd	491.-2-3	Junk/Debris	O	On File Contact CEO	Anonymous
2012-0004	2492 State Route 30	491.-6-24.100	Work W/O Permit	C	On File Contact CEO	Anonymous
2012-0006	12 Little Wolf Rd	480.58-2-3	Work W/O Permit	C	On File Contact CEO	Internal

*Status: C=completed, O=open, V=void

4/20/12 Opened
Total: 4

TOWN OF TUPPER LAKE PERMIT MONTHLY REPORT

From April 1, 2012 to April 30, 2012

Document #	Issue Date	Owner	Document Type	Property SBL	Amount
April					
011-12	4/17/2012	Natural History	Commercial Alter	45 Museum Dr. 491.-6-31.300	\$633.00
012-12	4/17/2012	Racquette River Boat	Deck	State Rte 30 500.50-1-6	\$42.00
013-12	4/18/2012	Allen Trombley	1 & 2 Family	133 N Little Wolf 480.6-1-12	\$690.00
D-001-12	4/17/2012	Allen Trombley	Demolition	133 N Little Wolf 480.6-1-12	\$25.00
April Total \$1,390.00					

Motion to approve Code Officer's Monthly report was made by Councilman Tomberlin
 Seconded by Councilman Fletcher
 All Town Board Members voted AYE 4/0

5. Approve Dog Control Officer's Monthly Report:

TOWN OF TUPPER LAKE
 DOG CONTROL REPORT

FOR THE MONTH OF: April 2012

Date: May 1, 2012

Complaints Received	7
Complaints Answered	6
Dogs Captured	3
Dogs turned over to DCO	0
Dogs transported to HS	0
Dogs Adopted	0
Dogs Euthonized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets Issued	0

Mileage 60 miles
 DCO William Moody

Motion to approve Dog Control Officer's Monthly report was made by Councilwoman Littlefield
 Seconded by Councilman Fletcher
 All Town Board Members voted AYE 5/0

6. Approve Youth Activity Director's Monthly report:

Tupper Lake Recreation Report for 05-14-12

Baseball – The season starts next week. There continues to be difficulty in getting people to sign up on time. This creates a bit of confusion the first night, as expected. Even though a deadline for signing up was put in place I will only allow parents to sign their children up as long as they understand they are not entitled to a shirt right away.

Paintball Biathlon – The event is the creation of Tom Gilman. Tentative date for it is Sunday, June 24 at Little Wolf Beach. It would be for children 7 to 12 or 14. It would consist of swimming, biking (up North Little Wolf Road; 1.8 miles), running (to the transfer station; ½ mile), and shooting at paintball target.

We have attained several volunteers thus far and would like to move forward if the board thinks this would be good.

Summer Concerts – I’ve spoken with Cyndee Cusson who would like to have a band down at the beach on June 30 (day of Tinman). I told her I would check with the board first. They would play from 5 to 9pm and it would be a family-friendly event. They also willing to collect money to contribute to a group or cause TBD. In addition to this concert I hope to get some other acts at the beach as done in previous years.

Kickball Tournament – I’ve been working with Darcy Clark to put on a kickball tournament to benefit search efforts for Colin Gillis. The date for that event is June 2.

Summer Employment (executive Session)

Motion to approve Youth Activity Director’s Monthly report was made by Councilwoman Lefebvre

Seconded by Councilwoman Littlefield
All Town Board Members voted AYE 5/0

7. Approve Polling Sites
For Board of Elections:

RESOLUTION #21 – 2012

WHEREAS: the Franklin County Board of Elections is requesting the Town of Tupper Lake Board pass a resolution granting them the use of the handicapped accessible Town Hall and the Aaron Maddox Hall both located on Demars Blvd. for polling sites for the year 2012 Primary & General Elections.

THEREFORE BE IT RESOLVED: at the Town of Tupper Lake regular Town Board meeting held May 14, 2012 the town board passed a resolution to allow the County Board of Elections the use of polling sites listed above for the 2012 Elections.

2012 – May 14, 2012

Motion: Councilwoman Lefebvre

Seconded: Councilman Fletcher

Action: Carried 5/0 vote

Laurie J. Fuller – Town Clerk

8. Accept Annual Financial report
For Fiscal Year ending 12-31-2011:

RESOLUTION #22 – 2012

OF

TOWN BOARD OF THE TOWN OF TUPPER LAKE,

FRANKLIN COUNTY, NEW YORK

Accepting 2011 Annual Financial Report

WHEREAS; Mary Sue Wolson, Bookkeeper to the Supervisor, prepared the Annual Financial Report for Fiscal Year ending 12-31-2011 for town board members; and

WHEREAS; the 2011 Annual Financial Report was presented to the Town Clerk and Legal Notice published in the Tupper Lake Free Press on May 9, 2012.

NOW THEREFORE BE IT RESOLVED; at a regular town board meeting held May 14, 2012, Town Board Members for the Town of Tupper Lake hereby accept the Annual Financial Report for Fiscal Year ending 12-31-2011 as proposed.

Date: May 14, 2012	Supervisor Roger Amell	AYE
Motion: Councilwoman Littlefield	Councilwoman Kathleen Lefebvre	AYE
Seconded: Councilwoman Lefebvre	Councilman David Tomberlin	AYE
Action: Carried 5/0 vote	Councilwoman Patricia Littlefield	AYE
	Councilman Gerald Fletcher	AYE

Laurie J Fuller – Town Clerk

9. Quotes to replace Fireplace
& Windows at TL Country Club:

Supervisor Amell called four contractor’s to replace firebox at Tupper Lake Country Club

SPEC
Replace Firebox in the Clubhouse at the
Tupper Lake Golf Club

Remove existing stone face on the fireplace.
Remove old steel heatolator and replace with a masonry fire brick fire box.
Re-face the fireplace with a cut granite stone.
Existing doors are to be reused.
All work must be done to state and local building codes.
Measurements;
Existing steel heatolator is 48 inches wide by 36 inches high and 20 inches deep.

Fireplace may be inspected any day of the week from 10:00 am until 6:00 pm.

Quotes:

Sootbusters LLC	\$8,125.00
Adirondack Fireplace	\$5,000.00
E & M Enterprises	\$6,850.00

Board members agreed to get quotes on a gas insert to compare.

Bids will be TABLED

WINDOWS AT COUNTRY CLUB

RESOLUTION #23 – 2012

Resolution to replace porch windows at Town owned building
(Country Club Restaurant)

Councilwoman Littlefield offered the following resolution:

WHEREAS; the Country Club Restaurant building, owned by the town is in need of new windows on the porch area; and

WHEREAS; Councilwoman Littlefield stated windows are old, and should be replaced for safety reasons; and

WHEREAS; Tupper Lake Supply has given a quote to replace 18 windows at total of \$3,048.00. The cost for contractor to install would be around \$800.00.

NOW THEREFORE BE IT RESOLVED; at a regular Town Board meeting held May 14, 2012, board members passed a resolutions to replace 18 windows at the Country Club Restaurant porch area, not to exceed \$4,000.00 dollars.

Councilwoman Lefebvre duly seconded the resolution, and adopted as follows:

Supervisor Roger Amell	AYE
Councilwoman Kathleen Lefebvre	AYE
Councilman David Tomberlin	AYE
Councilwoman Patricia Littlefield	AYE
Councilman Gerald Fletcher	AYE

Laurie J Fuller – Town Clerk

10. Lease Agreement for
Rod & Gun Club:

LEASE AGREEMENT

RESOLUTION #24-2012

Made this _9th_ day of April in the year Two Thousand and Twelve.

BETWEEN

The Town of Tupper Lake, a municipal corporation of Franklin County,
New York, with its office at 120 Demars Blvd., Tupper Lake, New York

party of the first part, and

The Tupper Lake Rod and Gun Club, Inc., a not-for-profit corporation of
Tupper Lake, New York

party of the second part.

WITNESSETH, That the said party of the first part has agreed to LET, and

hereby does LET to the said party of the second part, and the said party of the

second part has agreed to TAKE, and hereby does TAKE from the said party of

the first part, the following premises, viz:

The premises described in a deed from Fred LeBoeuf and wife to Town of Tupper Lake dated November 24th, 1934 and recorded February 7th, 1935 in Book 214 of Deeds at Page 98, known as the Rod and Gun Club property on Lake Simond Road, Town of Tupper Lake, Franklin County, New York.

The leased premises shall not include the property on the north side of Lake Simond Road extending to the southerly shore of Lake Simond as described in a deed to the Lessor from Peter LeBoeuf as executor of the estate of Fred LeBoeuf dated March 10, 1936 and recorded in the Franklin County Clerk's Office on April 20, 1936 in Book 217 of Deeds at Page 305.

With the privileges and appurtenances for and during the term of fifteen years from the 1st day of May, 2012 which term will end April 30th, 2027.

And the said party of the second part covenants that it will pay to the party of the first part for the use of said premises, the annual rent of -----ONE----- Dollar (\$1.00), to be paid in advance. The party of the second part agrees to keep and maintain the premises in good condition. Party of the second part may not improve or modify the premises without the written permission of the party of the first part. This lease may not be assigned nor may the party of the second part sublet the premises for any purpose without the written permission of the party of the first part, which will not be unreasonably withheld.

AND PROVIDED FURTHER if said party of the second part shall fail to pay said rent, or any part thereof when it becomes due, or breaches any covenant or condition contained herein, it is agreed that said party of the first part may sue for the same, or re-enter said premises, or resort to any legal remedy.

Party of the first part agrees to provide insurance coverage on the premises, and the party of the second part will insure its own property located on the premises, if any. Party of the second part shall provide liability insurance in an amount not less than \$2,000,000.00 to cover any loss, damage or liability caused by any activity on the premises and provide proof of said insurance to party of the first part.

Either party may terminate this lease agreement at any time during the term of this lease, upon providing one year's written notice to the other. The lease shall terminate one year from said notice.

Both parties have authorized their respective officers to execute this lease by appropriate resolutions.

The Party of the first part acknowledges that the party of the second part shall plan events, including the annual Great Northern Challenge Fishing Derby, which will necessitate use of the waterfront parcel across from the leased premises.

The party of the first part agrees to allow said usage to occur upon application of the party of the second part and the provision of insurance by the party of the second part in amounts deemed adequate by the party of the first part.

The party of the second part agrees to pay all water and sewer and taxes to be assessed on said premises during said term, as well as heat and electricity.

The party of the second part covenants that at the expiration of said term it will surrender up said premises to the party of the first part in as good condition as now, necessary wear and damage by the elements excepted.

WITNESS the hands and seals of the said parties, the day and year first above written.

TOWN OF TUPPER LAKE

By: _____
ROGER AMELL, Supervisor

TUPPER LAKE ROD AND GUN CLUB, INC.

By: _____
_____,President

Laurie J Fuller
Tupper Lake Town Clerk

Date: May 19, 2012

Resolution was approved at last board meeting. Did not have final copy of agreement, motion for Supervisor to approve and sign.

Motion: Councilman Tomberlin
Seconded: Councilwoman Lefebvre
Action: Carried 5/0 vote

11. Budget Transfers;

	<u>Acct/Budget</u>	<u>Detail</u>	<u>Credit</u>	<u>Debit</u>	<u>Revenue</u>	<u>Expenditure</u>
General						
	14304	Bookkeeper CE	\$858.72			
	14301	Bookkeeper PS		\$858.72		
Highway						
	42304	Drug & Alcohol Screening	\$60.56			
	19904	Contingency		\$60.56		
Sewer 17						
	81201	Sanitary Sewers PS				\$25.73
	81204	Sanitary Sewers CE				\$120.51
	90308	Social Security				.36
	2660	Sale of Property			\$146.60	
Sewer 17-1						
	81204	Sanitary Sewers CE				\$1,431.07
	2660	Sale of Real Property			\$1,431.07	
Sewer 23						
	81201	Sanitary Sewers PS		\$77.18		
	90308	Social Security		\$6.53		
	81204	Sanitary Sewers CE	\$83.71			

Total \$1,002.99 \$1,002.99 \$1,577.67 \$1,577.67

Motion to approve budget transfers was made by Councilwoman Littlefield

Seconded by Councilman Tomberlin

All Town Board Members voted AYE 5/0

12. Approve Abstract of Audited Vouchers;

Motion to approve Abstract of Audited Vouchers for the period 4/7/2012 – 5/11/2012 in the amount of \$115,148.60 was made by Councilwoman Littlefield.

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 5/0

13. Executive Session:

Motion to enter into executive session at 5:45 p.m. to discuss hiring day camp & life guard help for the 2012 season made by Councilwoman Lefebvre.

Seconded by Councilwoman Littlefield

All Town Board Members voted AYE 5/0

Motion to enter out of executive session at 6:05 p.m. was made by Councilwoman Lefebvre

Seconded by Councilman Tomberlin

All Town Board Members voted AYE 5/0

14. Approve hiring daycamp & lifeguard help

For 2012 season:

Summer Employment

Day Camp

Wendy Pavlus, Director - \$11.00

Alisha Courtney, Assistant Director - \$10.50

Amanda Merrihew - \$9.50

Kristen Amell - \$9.50

Kelly Doolen - \$9.00

Julia Bradley - \$9.50

Lifeguards

Nancy Merrihew, Waterfront Director - \$10.50

Melissa Devirgeles - \$10.50

Emily Jessie - \$11.00

Kyla Kenyon - \$10.50

Brooke Reandeau - \$9.00

Madeson LaVigne - \$9.00

Lexi Bedore - \$9.50

Backups at \$9.00 – Jonah Moeller

Motion to approve Summer Employment and rate of pay as listed above was made by Councilwoman Littlefield

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 5/0

